QEP Open Forum #1 (Overview of Process)

10/1/2021

- Welcome from Cara Smith, Director of Institutional Effectiveness
- Overview of previous QEP selection processes
- Directed to our website, irout.gcsu.edu
- SACSCOC requires QEP for reaffirmation
  - 5-year planning cycle and 5-year implementation process then the QEP is institutionalized-ie. Engage/CEBL
- QEP is bottom-up selection process where faculty/staff selects topic
- QEP is essentially a long project that impacts student success that will link to
  - Strategic plan
  - SMART
  - APRs
- Think very broad when thinking about student success-not necessarily academic
- Budget and resources are set up at the beginning of the project to set it up for success
- There is an assessment piece which is the 2nd most critical piece of the QEP
- Went over the meeting schedule (on website)
- Working timeline (on website)
  - Townhalls, meetings, etc.
  - Whittle-down process
  - Present to Senate and Cabinet to rubber stamp
  - Full year of writing
  - Reaffirmation year
  - On board the new QEP Director
    - Position is currently vacant and frozen due to covid.
    - Dana Gorzelany-Mostak and Jan Hoffmann have agreed to co-chair and shepherd the process
  - Collect data
  - On site visit
  - Implementation
- Website includes links to executive summaries of QEPs for those who are interested in reading
- Included a list of common/trending topics on the website
- Included a link to the rubric SACS will use
- There is a change to the proposal process this time around.
  - Will use a submission template to submit proposals
  - Our office will help write proposals and provide any support you might need
  - Proposals are meant to be brief
  - Reach out to offices who can partner and support if a topic you are interested in isn't in your area of expertise
- Questions
  - Who votes for QEP?
    - Everyone will have opportunity to vote-faculty/staff/students/external stakeholders but primarily faculty and staff end up actually voting

- Who selects QEP Director?
  - Hiring committee will go through HR's hiring process and then the final decision goes to the Provost and President
    - Expect the committee's decision to be fully supported
- What is the voting method?
  - Not yet determined
    - Rachel Epstein offered to assist with setting up voting process
- Cara encouraged everyone to check the website regularly for updates and changes
- Please send proposal template suggestions
- Session was recorded to help show SACS that we worked through the process as a campus and community
- Dana and Jan start in Spring 2022 in official capacity